



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, February 10, 2022
5:00 P.M.**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 5:00 p.m. There were three (3) members of the public in attendance and Board Member Fagnan was absent from the meeting.

2. ROLL CALL:

Sonny Graham, Board President
Susan Burch, Board Secretary
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

- 3. Pledge of Allegiance: By invitation of Board President.
- 4. Monthly Employee Shout Out.

Darlene McCauley said we wanted to revamp the employee of the month award and encourage more participation from staff. Traditionally the Principal selects the employee of the month. We are now calling it the shout out. She said she rolled the program out to her staff, they gave their nominations, and Kevin Leany was selected as the shout out winner.

AGENDA

- 5. Consideration of approval of the February 10, 2022 LUSD9 Board Meeting agenda.

Board Member Schoppmann said she would like item #18 to be moved up on the agenda after item #5. Board Member Moerman asked that the minutes be removed from the consent agenda.

Board Member Moerman made a motion to approve the agenda as amended, seconded by Board Secretary Burch. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

None.

INFORMATION AND DISCUSSION:

7. Mr. Boyer, Business Manager.
- Budget Update
 - Student Activity Balance.
 - Food Service Financial.
 - Other

Mr. Boyer reviewed his department report section. He advised the Governing Board of the aggregate spending limit that is before the State Legislature. He said if the State Legislature doesn't approve the aggregate spending limit by March 1st the impact to our District is \$467,000. If they don't approve it, we will make some hard decisions between now and June 30th. Board Member Moerman asked if this is something that could wait until the budget meeting or will they need a special meeting. Mr. Boyer said we will revise the budget in May. Board Member Moerman expressed her opinion that this is a major deal that could affect everyone. She said she thinks there should be some updated communication to the board. Mrs. McCauley said she attended a training with other Superintendents. They suggested we use March as an idea gathering with our boards. However, we won't know until March. They did recommend going forward and planning for next year. Mr. Boyer said

this is because we had all these extra funds come in that put us over the aggregate spending limit. Next year the budget will be fine. Board Member Burch asked if this has happened every year. Mr. Boyer said this has happened in the past. Board Member Moerman questioned if this will affect next year if we make cuts this year. Mr. Boyer said if we do not cut the entire amount this year then we would need to make up the difference next year. Board President Graham asked about the Wells Fargo line of credit. Mr. Boyer said that is supposed to help the cash flow from the state to the district. It is not supposed to carry over from fiscal years.

Mr. Boyer advised the Student Council moved all defunct accounts in Student Activities into the Student Council fund.

Mr. Boyer reviewed the Food Service financial. He said he could not access the report on his computer and will have the report broken out next month. Mr. Boyer noted he will be charging some indirect costs to Food Services this year. Board Secretary Burch asked if we are getting close to using up the fresh fruit grant. Mr. Boyer said the grant will use up the funds and some of the food service funds will be used. Board President Graham asked how employment is in the kitchen. Mr. Boyer said Consuelo is working both kitchens and we are still looking for a Food Service Lead. We do have a substitute that comes in and helps out.

8. Mr. Jeremy Clarke, Elementary Principal
 - a. School Updates
 - b. Upcoming Dates
 - i. February 7-16, 2022 – Azella Testing
 - ii. February 17, 2022 – Taco Night @ 5:00 p.m.
 - iii. February 18, 2022 – Extracurricular Friday – No School
 - iv. February 21, 2022 – President’s Day – No School
 - v. February 23, 2022 - Dental Presentation
 - vi. March 3, 2022 – SEI Night @ 5:00 p.m.
 - vii. March 9, 2022 – Parent Teacher Conferences (Students released at 12:20 p.m.)
 - viii. March 10, 2022 – Parent Teacher Conferences (Students released at 12:20 p.m.)
 - ix. March 11, 2022 – Extracurricular Friday – No School
 - x. March 14-18, 2022 – Spring Break (No School)
 - xi. March 24, 2022 - Beaver Dam’s Got Talent @ 1:00 p.m.
 - c. Other

Mr. Clarke said the Elementary is in the middle of Azella Testing. He then reviewed the upcoming events.

Mr. Clarke said he looked at the Dibbles Testing and reviewed the results.

9. Mrs. McCauley, Superintendent/Principal
 - a. School Update.

b. Upcoming Dates

- i. February 8, 2022 – MS Basketball vs. Indian Springs @ Home 3:00 pm
- ii. February 8, 2022 – Varsity Boys Basketball @ Indian Springs 7:00 pm
- iii. February 10, 2022 – MS Basketball @ Green Valley 6:00 pm
- iv. February 10, 2022 – JV & Varsity Basketball vs. Adelson (Senior Night) @ Home 3:30 pm
- v. February 14-16, 2022 – Azella Testing
- vi. February 15, 2022 – Dixie State Tour (All Seniors)
- vii. February 15, 2022 – MS Basketball vs. Sandy Valley @ Home 4:30 pm
- viii. February 16, 2022 – CSN College Visitors @ BDHS
- ix. February 17, 2022 – MS Basketball vs. Moapa Valley @ Home 5:00 pm
- x. February 18, 2022 – Extracurricular Friday – No School
- xi. February 21, 2022 – President’s Day – No School
- xii. February 23, 2022 – MS Basketball @ Moapa Valley 5:00 p.m.
- xiii. March 1, 2022 – MS Basketball @ Sandy Valley 5:30 p.m.
- xiv. March 3, 2022 – SEI Night @ 5:00 p.m.
- xv. March 8, 2022 – MS Basketball vs. Green Valley @ Home 4:00 p.m.
- xvi. March 11, 2022 – Extracurricular Friday – No School
- xvii. March 14-18, 2022 – Spring Break (No School)

c. Other.

Darlene McCauley noted the high school boys basketball team qualified for league tournament. If girls win tonight, they could also go to league. She said if the team makes state, she thinks we should do a send-off parade for them.

Mrs. McCauley reviewed the events calendar.

Mrs. McCauley said there was a district-wide professional development day this past Friday. Both schools zeroed in on a couple different strategies.

Board Secretary Burch asked how many homeschooled students we have. Mrs. McCauley said we have the list from the county. She noted it is a very small list and some of the kids on the list have never been our students.

10. Board Reports.

a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

Board Member Moerman made a motion to approve the consent agenda, seconded by Board Secretary Burch. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

11. Consideration of approval of the January 20, 2022 Regular Governing Board Meeting Minutes.

Board Member Moerman said she read the minutes and listened to the tape from the last meeting. She heard a well prepared statement from Board Secretary Burch on what she felt came from another meeting. She said Board Secretary Burch did her research and what she felt was right. She said she understands there may be a legal issues and feels the statement should have been part of the minutes.

Board Member Moerman made a motion to include Board Secretary Burch’s statement in the minutes, seconded by Board Member Graham. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

12. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 16/2216 and 17/2217.
 - b. LUSD9 Vouchers: 1013 and 1014.
 - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of FY 2021/2022 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

| Name | Position | Effective Date |
|-------------------|---------------------|----------------|
| De Santiago, Luiz | Maintenance Worker | 01/20/2022 |
| Palmer, Jennifer | Substitute Teacher | 01/25/2022 |
| Tausinga, Kristi | Food Service Worker | 02/07/2022 |

14. Consideration of approval of the following staff resignations/terminations:

| Name | Position | Effective Date |
|--------------------|---------------------------------------|----------------|
| Feick, Steve | Athletic Director & PE/Health Teacher | 05/25/2022 |
| Hafen, Chy Anne | Library Aide | 02/03/2022 |
| McDonnell, Charyn | Volleyball Coach | 01/28/2022 |
| Sandoval, Maria | Jr/Sr High School Office Manager | 06/14/2022 |
| Zielaskowski, Mike | Secondary Science Teacher | 05/25/2022 |

ACTION ITEMS AND/OR DISCUSSION

15. Consideration of approval of donations received by the District per Policy KCD.
- a. Reliance Connects - \$500 Athletic Sponsor
 - b. BDHS Interact - \$1227 for BDES Library Books
 - c. Anto Archaleta - \$100 to BDES

Mrs. McCauley reviewed the donations.

Board Member Graham made a motion to approve the donations, seconded by Board Member Moerman. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

16. Consideration of approval of the 2022/2023 Master Calendar.

Mrs. McCauley said the master calendar is very similar to what we have this year. We did look at the football calendar and noted it is very difficult to align the days. Board President Graham asked about moving the June meeting because of the budget. Board Member Moerman asked how spring break is aligning with testing. Mr. Boyer said Washington County and Mesquite has Spring Break the same week.

Board Member Moerman made a motion to approve the 2022/2023 Master Calendar, seconded by Board Member Schoppmann. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

17. Discussion and possible action regarding agenda items, location, and date of Governing Board Retreat.

Mrs. McCauley said she met with President Graham to discuss the retreat. The two dates they looked at are February 24th or 28th. She noted the possible locations are the Mesquite Library, Mesquite Steam Center, and Falcon Ridge Golf Course. She noted the proposed time is 9:00 a.m. – 1:00 p.m. Arizona Time. Mrs. McCauley reviewed the proposed agenda. Board Member Moerman asked about completing everything on the agenda in 3 hours. She said one of the items she would like to discuss is an alternative school. Mrs. McCauley said that is under item #8. Board President Graham asked about adding the history of athletic Friday's to the agenda. Board Member Moerman said the Governing Board should give the Board President and Mrs. McCauley the authority to work on the agenda and location based on the dates the facility is available. Board Member Moerman, Board Secretary Burch, and Board Member Schoppmann all said either date would work for them. Mrs. McCauley asked if they are okay with this timeframe and noted it will pull admin out of the schools that day too. Mr. Boyer advised that Mondays are more chaotic in the district office and would prefer Thursday. Mr. Clarke said he cannot be to the meeting on that Thursday due to a prior engagement. Board President Graham said they could maybe have the retreat on Friday, February 25th.

Board Member Moerman made a motion to give the Board President and Superintendent the authority to set the time and date of the retreat, seconded by Board Secretary Burch. The motion passed unanimously.

**Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes**

18. Consideration of approval of Senior Trip to California on May 13-15, 2022.

Mrs. McCauley said she has Wende Wolfe-Killinger and some students in attendance to present the information for the Senior Trip. Donovan Peterson and Olivia Cobian showed a PowerPoint Presentation to the Governing Board on their plans for the Senior Trip. Miss Cobian said the chaperones will be Mrs. Killinger and Mrs. Lindberg. Board Secretary Burch asked how many students will be attending the Senior Trip. Miss Cobian said there will be 20 students. Board Member Moerman asked how the transportation will work if the students are broken up. Miss Cobian advised the students will be together at all times. Board President Graham asked about the bus. Mrs. Killinger said will they be taking a charter bus because it is only \$200 cheaper to take a school bus. Mrs. Killinger said they are going to have a parent meeting and noted the final payment for the Disney tickets is March 7th.

Board Member Moerman made a motion to approve the Senior Trip to California on May 13-15, 2022, seconded by Board Member Schoppmann. The motion passed unanimously.

Board Member Fagnan: Absent

Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

19. March Agenda Items.

1) Policy when a board member wishes to make a statement, not related pertaining to an agenda item, which it falls within the parameters. 2) Update on ADOT agreement. 3) Rob Robertson presentation. 4) Employee Contract templates. 5) Salary schedules. 6) Approval of filled positions.

INFORMATION ITEMS

20. News articles about the schools.

21. Upcoming Governing Board Conferences:

- a. The Board Member as an Advocate – ASBA Webinar – February 9, 2022 @ 4:00 p.m.
- b. Serving on Your Local School Board – ASBA Webinar – February 17, 2022 @ 5:00 p.m.
- c. ASBA Advocacy Day – Historic Senate Chamber in the Capitol – February 22, 2022 @ 9:00 a.m.
- d. Making the Connection: Superintendent Evaluation and Successful Student Outcomes – ASBA Webinar – 4:00 p.m.
- e. The Equity Event 2022 – Harrah’s Ak-Chin Resort (Maricopa, AZ) – March 3-4, 2022
- f. Equity and Advocacy – ASBA Webinar – March 9, 2022 @ 4:00 p.m.
- g. District Policy and Your Employee Handbook – ASBA Webinar – March 23, 2022 @ 4:00 p.m.

ADJOURNMENT

Board President Graham made a motion to adjourn the meeting, seconded by Board Secretary Burch. The motion passed unanimously.

Board Member Fagnan: Absent
Board President Graham: Yes
Board Member Moerman: Yes
Board Member Schoppmann: Yes
Board Secretary Burch: Yes

The meeting was adjourned at 6:08 p.m.



Sonny Graham, Board President

Darlene McCauley, Superintendent

Respectfully Submitted by:

Sheree Goessman, District Secretary